

TREATMENT FOSTER HOME CONTRACTED PLACEMENTS:

A treatment foster home is a home provider. The treatment foster homes are paid according to the Uniform Foster Care Rate. Any payment over the basic rate must be documented on the Foster Care Rate Setting page. Contracted treatment foster homes are those licensed and managed by private agencies. The rate paid to the treatment foster home and the administrative rate paid to the parent agency is set by contract. This contracted amount must be recorded on the Foster Care rate Setting page, Results tab.

Treatment Foster Home Non-Contracted Placements:

These are placements in treatment foster homes that are licensed by your agency or another county agency. There are no Administrative Fees associated with these placements. These treatment foster homes will not have a parent agency.

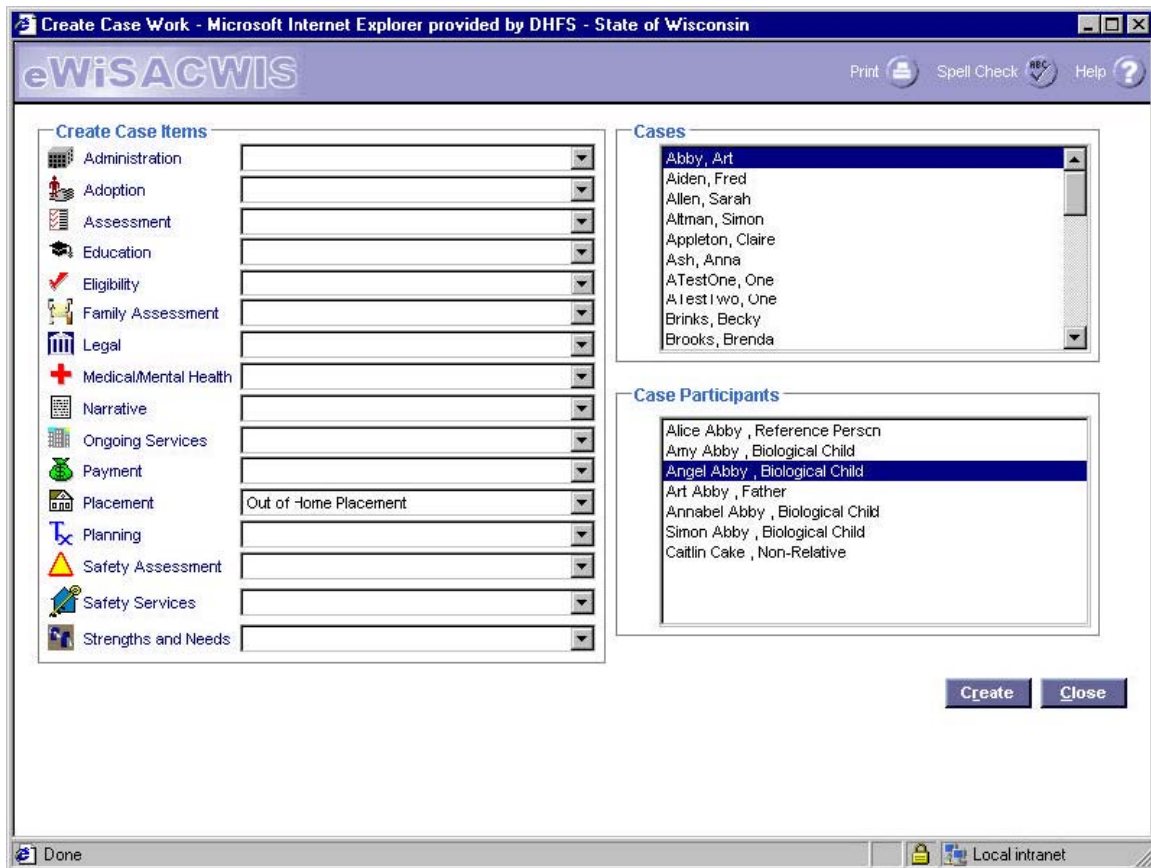
Important Information Regarding Treatment Foster Home Licensed by the County Agency (non-contracted) :

If the county agency licenses the treatment foster home there will be no parent agency and no contracted maintenance amount. The rate that will be paid to the treatment foster home will be determined by the foster care rate setting process and the entire payment will go directly to the treatment foster home provider. On the Provider Tab of the Placements and Services page there should be the treatment foster home provider's name in the parent agency field. On the result tab of the foster care rate setting page the Contracted Maintenance Amount field should be set at \$0.

Successful documentation of an Out-of-home Placement or an In-home service assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks For All Settings (In-Home & Out-of-Home)" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.



Create Casework Page (TFH-Contracted)

Step 1 of 4

- From the Create Casework page select: Placement>Out-of-Home Placement>Case>Case Participant>Create

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check Help

Child
 Child: Abby, Annabel Case Name: Abby, Art Request Number:

Service **Provider**

Placement Begin

Placement Begin Date: 04/12/2004 **Placement End Date:** 00/00/0000
Date Removed from his/her home: 04/12/2004 Estimated End Date: 00/00/0000
 VPA Date: 00/00/0000 County: Milwaukee
☐ This is a CPS Non-Conforming Placement
☐ This is an Adoptive Placement
 Does the agency have legal responsibility of the child at the time of removal?
☒ Yes ☐ No ☐ N/A
☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Service Category: Treatment Foster Home - Contracted
Service Type: Treatment Foster Home - Contracted 5-11
Placement Status: Treatment Foster Home
 Child Specific Rate: \$0.00
 Current Basic Rate:
 Administrative Fee: \$241.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Options:

Done Local intranet

Placements and Services Page>Service Tab (TFH–Contracted)

Step 2 of 4

- On the Placements and Services page, Service tab complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose Treatment Foster Home – Contracted.
- In the Service Type field choose the appropriate service type based upon the child's current age.
- In the Placement Status field choose Treatment Foster Home.
- In the Administrative Fee field insert the administrative fee for that treatment foster home. This fee is set by contract and can be obtained from your fiscal manager.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check REC Help ?

Child

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A

☐ This Placement is the result of a transfer

☐ This is an Emergency Situation

☐ After Hours Placement

Administrative Fee: \$0.00

Exceptional Amount: \$0.00

Supplemental Points: [Supplemental Points](#)

Supplemental Points Amount: \$0.00

Current Total Monthly Payment:

Child Removal From Home Information

Manner: Court Ordered **Primary Caretaker:** Alice Abby

Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral

KIDS Referral

Is this referral in the best interest of the child? ☒ Yes ☐ No

Is this placement expected to be long term? ☒ Yes ☐ No

Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (TFH–Contracted) (continued)

Step 3 of 4

- Answer the Child Removal from Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral information.

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

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Print Spell Check Help

Child: Abby, Angel Case Name: Abby, Art Request Number:

Service Provider

Provider Information

Name: AAA Home Search ID: 20212 Contact:

C/O:

Street: 123 Alpha Ave. Apt:

City: Milwaukee State: WI Zip: 53235 Country: United States

Phone: (123)123-4567 Ext: Fax: Alt Phone: (234)437-6362 Alt Ext:

Email:

Payment Information

Parent Agency: Caring For Kids

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

Options: Go Save Close

Done Local intranet

Placements and Services Page>Provider Tab (TFH–Contracted)

Step 4 of 4

- Click the Search hyperlink to launch the Search page and search for the appropriate provider.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into Provider Information.
- Ensure that the correct parent agency is reflected in the Payment Information group box.
- In the Target Pop field choose the appropriate value. The default is “CHPS-Other”.

Ensure that the Override Parent Agency rule checkbox is **not** checked. The default is unchecked.

If the **Override Parent Agency rule** checkbox is not selected, the eWiSACWIS system will generate the automatic payment(s) as follows:

Not for Profit Child Placing Agency: The Administrative payment plus foster care provider payment will be sent to the Not for Profit Child Placing Agency.

For Profit Child Placing Agency: the Administrative payment will be sent to the For Profit Child Placing Agency and the foster care provider payment will be sent to the foster care provider agency.

- Return to the Service tab.
- To approve the placement and send it to your supervisor Choose Options >Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.

Create Casework Page (TFH-Contracted)

Step 1 of 2

- Click Create>Casework>Placement>Foster Care Rate Setting>Case>Case Participant>Create

Foster Care Rate Setting - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS

Print Spell Check Help

Participant Information

Child: Abby, Angel Rate Setting Type: 30-day Evaluation Rate Appeal Date: 00/00/0000

Case Name: Abby, Art Effective Date: 01/01/2006 Reevaluation Request Date: 00/00/0000

Provider Name: Honda, Becky End Date: 00/00/0000

Emotional Points Behavioral Points Physical Points **Results**

Supplemental Payment Summary of Points

	Points	Amount
Emotional:	4	\$36.00
Behavioral:	0	\$0.00
Physical:	12	\$108.00
Total Points:	16	

Recommended UFCR Rate

Contracted Maintenance Amount:	\$1,200.00
Basic:	\$346.00
Exceptional:	\$710.00
Supplemental:	\$144.00
Total:	\$1,200.00

Calculate

Exceptional Payment Justification

Document here or refer to attached documentation which justifies an exceptions payment under HFS 56.11 (4)(a) Enable the child to be placed in a foster home or treatment foster home instead of being placed or remaining in a more restrictive setting, or HFS 56.11 (4)(b) Replace a child's basic wardrobe that has been lost or destroyed through other than normal wear and tear.

Options: [v] [Go] Save Close

Done Trusted sites

Foster Care Rate Setting Page>Results Tab (TFH–Contracted)

Step 2 of 2

Important information regarding the Foster Care Rate Setting page:

To pay the treatment foster home the contracted rate for the placement, the worker must enter that rate in the Contracted Maintenance Amount field as shown above.

- Complete the header group box with the appropriate values.
- The Effective Date should be equal to the Placement Begin Date in the treatment foster home.
- Complete the Emotional, Behavioral and Physical Points tabs.
- On the Result tab enter the Contract Maintenance Amount in the designated field. This amount is set by contract (the amount the treatment foster parent will receive) and can be obtained from your agency fiscal manager.
- Click the Calculate button. The Exceptional Amount will be calculated automatically. (The calculation is Exceptional = Contracted Maintenance Amount – Basic – Supplemental)
- To approve the rate setting and send it to the agency rate setter for approval choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Foster Care Rate Setting page.